1
EU passport photo

Notice:
35mm wide x 45mm high

bmi.gv.at/passbildkriterien

2 ↑ Please sign here! ↑

Please fill out everything that applies to you.
Please tick everything that applies to you.
Please enter the date in the format DD.MM.YYYY (e.g. 31.12.2022).

3 **To be completed by the authority!**
(You are not allowed to write anything here!)

Zahl: _____

Abgegeben bei: _____ am: _____

durch: ◯ gesetzlichen Vertreter ◯ persönlich

Fingerabdrücke von Behörde abgenommen: ◯ ja ◯ nein

◯ Eingabegebühr entrichtet

Application for reissue

4 ◯ **residence permit**

5 ◯ **documentation** (e. g. registration certificate, residence card)

Due to loss, theft or damage or change of identity data (e.g. marriage)

A. My data

6 surname(s)	7 first name
8 former surnames	
9 sex ◯ male ◯ female ◯ divers ◯ inter ◯ open ◯ not specified	
10 date of birth	11 country of birth / 12 place of birth
13 marital status ◯ single ◯ married/registered partnership (EP) ◯ divorced/dissolved EP ◯ widowed/dissolution of registered partnership by death	
14 nationality(s) 1. 2.	15 since
16 former nationality	17 until
18 type of previous residence permit or documentation	19 date of expiration

current residence

20 country	21 postal code
22 street, house number, door number	23 location

contact details

24 phone number	25 E-mail address

authorized representative

*It is important that the authority can send you letters and that you can make statements to the authority. For this purpose, you can give a **power of attorney** to a person living in Austria (e.g. spouse, relative, friend, etc.). A lawyer does not need a power of attorney.*

26 first name(s)	27 surname(s)	
28 postal code	29 Straße, Hausnummer, Türnummer	30 location
31 phone number	32 E-mail address	

IMPORTANT

You will find important information (e.g. list of documents to be submitted) in the **information sheet**. Therefore, please read it! It is available at https://www.bmi.gv.at/312_EN/60a/start.aspx. Please note the **official language** of Austria is **German**. The authority will do its best to communicate in English but for legally binding declarations you will have to use the German language.

B. Closing statement

1. **I have entered all the information correctly.** I have not intentionally misrepresented anything. I am aware that all relevant documents must be presented in person at the time of application. I have provided all the relevant documents I have. **If the authority requests translations**, I have to **provide** them in **German**. If a document is not in German or English, it is recommended to have my documents translated before applying. Then the authority can work faster.
2. **I have to provide my address.** The authority sends all letters to this address. If this address changes, I have to report this to the authority immediately. For example when I move. If the authority is repeatedly unable to deliver a letter to me, it will discontinue my application. Then I will not get a residence permit! I can also specify an authorized recipient. The authority then sends my letters to this person. What an authorized recipient is can be found on page 2 under authorized representative. **If any of the information on this form changes, I must report this to the authority immediately!** I have to do this in writing. I also have to send all relevant documents.
3. **If I provide wrong information or if I don't provide all relevant information, it's possible that I will not get a residence permit! It is also possible that the authority will not extend my residence permit.** This can also happen if I do not follow points 1 to 5 of this closing statement.
4. I am not allowed to marry anyone just to get a residence permit! I am not allowed to enter into a registered partnership with anyone just to get a residence permit! I am not allowed to arrange a marriage or registered partnership for anyone just so that they can get a residence permit.I am not allowed to adopt anyone just to get a residence permit. No one can adopt me just to get a residence permit. I am not allowed to arrange an adoption just so that someone gets a residence permit.**These marriages, registered partnerships and adoptions are punishable by law!** That means I will be charged. I may have to pay a fine or go to jail. **It is also punishable if I give false information in order to get a residence permit!**
5. If I commit an **administrative offense**, I have to pay a **fine of at least 50 Euros and up to 250 Euros.**
   - I have to immediately inform the authority if the purpose of my stay changes. I am only allowed to do what is related to the purpose of my stay.
   - I have to hand in residence permits that are no longer valid to the authority.
   - I have to immediately report to the authority if someone has stolen my residence permit, if I have lost it or if the residence permit has become damaged. I also have to report immediately if my data changes. For example, if I get married and have a different name.
   - If my family circumstances change, I have to report this to the authority after one month at the latest. For example, if I get married or get divorced.

I am committing an administrative offense if I do not comply with the statements in point 5.

Data protection declaration – General information according to Article 13 GDPR

In accordance with Article 13 of the General Data Protection Regulation (GDPR), we would like to inform you that the personal data you have provided will be processed electronically. You cannot object to this processing. Nor can you request a restriction. This is stated in section 34 Settlement and Residence Act (NAG). Precise information on the processing of your personal data, your rights as a data subject and the right to lodge a complaint with the data protection authority can be found online on the website of the authority responsible for you or the website of the state government.

For (planned) residence in:
Burgenland → https://www.burgenland.at/themen/datenschutz/
Carinthia → www.ktn.gv.at/Diverses/datenschutz
Lower Austria → www.noe.gv.at/datenschutz
Upper Austria → www.land-oberoesterreich.gv.at/datenschutz.htm
Salzburg → https://www.salzburg.gv.at/kommunikation/rechtliche-hinweise/datenschutz
Styria → https://www.verwaltung.steiermark.at/cms/ziel/74837495/DE
Tyrol → www.tirol.gv.at/buergerservice/datenschutz/
Vorarlberg → https://vorarlberg.at/datenschutz
Vienna → https://www.wien.gv.at/info/datenschutz/

C. What do I do if I want to extend my residence permit?

Before your residence permit expires, you can **personally** apply for a new residence permit. You can apply for another residence permit

- **no earlier than three months before expiry** of the current residence permit and
- **no later than the day on which the residence permit expires.**

The expiration date is on your residence permit. Please make an appointment in due time.
If you submit the application too late, the application is considered an initial application. This means you will probably have to leave Austria. In this case you would have to submit the application while abroad.
This is stated in Section 24 of the Settlement and Residence Act. The abbreviation for this is NAG.
By signing I confirm that I understand the instructions above. This is the instruction according to Section 19 paragraph 7 NAG.

Please set a reminder in your calendar so that you always have up-to-date proof of your right of residence.

Location	Date	Your signature or signature of your legal representative

Fill out only after a request by the authority!

Confirmation of receipt

By signing, I confirm that I have received the documentation of my right of residence or residence permit.

Location	Date	Signature