

1

EU passport
photo

Notice:

35mm wide x 45mm high

bmi.gv.at/passbildkriterien

2 ↑ Please sign here! ↑

Please fill out everything that applies to you.

Please tick everything that applies to you.

Please enter the date in the format DD.MM.YYYY (e.g. 31.12.2022).

PASSPORT PHOTO only required for photo ID or residence card or permanent residence card!

3 To be completed by the authority!

(You are not allowed to write anything here!)

Zahl: _____

Abgegeben bei: _____ am: _____

Fingerabdrücke von Behörde abgenommen: ☐ ja ☐ neindurch: ☐ gesetzlichen Vertreter☐ persönlich☐ Eingabegebühr entrichtet

Application for a documentation

- 4 ☐ registration certificate 6 ☐ residence card for relatives of EEA nationals 8 ☐ permanent residence card for relatives of EEA nationals
5 ☐ photo identity card for EEA nationals 7 ☐ certificate of permanent residence

A. My data

9 surname(s)

10 first name

11 former surnames

12 sex

☐ male☐ female☐ divers☐ inter☐ open☐ not specified

13 date of birth

14 country of birth

15 place of birth

16 marital status

☐ single☐ widowed/dissolution of registered partnership by death☐ divorced/dissolved EP☐ married/registered partnership (EP)

17 nationality(s)

18 since

1.

2.

19 former nationality

20 until

current residence

21 country

22 postal code

23 street, house number, door number

24 location

contact details

25 phone number

26 E-mail address

authorized representative		
It is important that the authority is able to send you letters and that you are able to make statements to the authority. For this purpose, you can appoint a person who lives in Austria (e.g. your spouse, a relative, an acquaintance, etc.) as a person authorised to receive documents or as your representative. Please read the explanation. ☐ Power of attorney for representation: I have an authorised representative. Proof of authorisation (power of attorney), including the representative's contact details, is enclosed with the application. ☐ Authorisation to receive documents: I appoint the following person in Austria to receive documents on my behalf:		
27 first name(s)	28 surname(s)	
29 postal code	30 street, house number, door number	31 location
32 phone number	33 E-mail address	

B. My residence in Austria		
34 Residence in Austria since _____		
Reason for my residence		
35 ☐ Employee	38 ☐ Pupil/student (education)	
36 ☐ Self-employed	39 ☐ Family member	
37 ☐ Private individual / non-employed person		
If you have checked the box for family member, please enter the data of your family member:		
40 surname(s)	41 first name	
42 former surnames		
43 sex ☐ male ☐ female ☐ divers ☐ inter ☐ open ☐ not specified		
44 date of birth	45 nationality(s)	46 reference number of the EEA citizen (if known)

IMPORTANT		
You will find important information (e.g. list of documents to be submitted) in the information sheet. Therefore, please read it! It is available at https://www.bmi.gv.at/312_EN/60a/start.aspx. Please note the official language of Austria is German. The authority will do its best to communicate in English but for legally binding declarations you will have to use the German language.		

C. Closing statement
1. I have entered all the information correctly. I have not intentionally misrepresented anything. I am aware that all relevant documents must be presented in person at the time of application. I have provided all the relevant documents I have. If the authority requests translations, I have to provide them in German. If a document is not in German or English, it is recommended to have my documents translated before applying. Then the authority can work faster. 2. I have to provide my address. The authority sends all letters to this address. If this address changes, I have to report this to the authority immediately. For example when I move. If the authority is repeatedly unable to deliver a letter to me, it will discontinue my application. Then I will not get a residence permit! I can also specify an authorized recipient. The authority then sends my letters to this person. What an authorized recipient is can be found on page 2 under authorized representative. If any of the information on this form changes, I must report this to the authority immediately! I have to do this in writing. I also have to send all relevant documents. 3. If I provide wrong information or if I don't provide all relevant information, it's possible that I will not get a residence permit! It is also possible that the authority will not extend my residence permit. This can also happen if I do not follow points 1 to 5 of this closing statement.

4. I am not allowed to marry anyone just to get a residence permit! I am not allowed to enter into a registered partnership with anyone just to get a residence permit! I am not allowed to arrange a marriage or registered partnership for anyone just so that they can get a residence permit. I am not allowed to adopt anyone just to get a residence permit. No one can adopt me just to get a residence permit. I am not allowed to arrange an adoption just so that someone gets a residence permit. **These marriages, registered partnerships and adoptions are punishable by law!** That means I will be charged. I may have to pay a fine or go to jail. **It is also punishable if I give false information in order to get a residence permit!**

5. If I commit an **administrative offense**, I have to pay a **fine of at least 50 Euros and up to 250 Euros**.

- I have to immediately inform the authority if the purpose of my stay changes. I am only allowed to do what is related to the purpose of my stay.
- I have to immediately report to the authority if someone has stolen my residence permit, if I have lost it or if the residence permit has become damaged. I also have to report immediately if my data changes. For example, if I get married and have a different name.
- If my family circumstances change, I have to report this to the authority after one month at the latest. For example, if I get married or get divorced.

I am committing an administrative offense if I do not comply with the statements in point 5.

6. **Possible refund of the fee:**

If you have applied for the issuance of a **registration certificate, a certificate of permanent residence, a residence card or a permanent residence card**, the authority must collect a fee when you submit the application.

If the requested document is not issued, you can request a refund. To do this, you must send a refund request **by post** to the **Finanzamt Österreich – Dienststelle Sonderzuständigkeiten**, Postfach 222, 1000 Wien.

The application must include the following: documents showing that you paid the fee, the reference number and the date of your original application, the authority that collected the money, your bank details, your name, your address, and your signature.

ATTENTION: If you applied for a **photo identity card for EEA nationals** and it is **not issued**, a refund of the fee is not possible.

Data protection declaration – General information according to Article 13 GDPR

In accordance with Article 13 of the General Data Protection Regulation (GDPR), we would like to inform you that the personal data you have provided will be processed electronically. You cannot object to this processing. Nor can you request a restriction. This is stated in section 34 Settlement and Residence Act (NAG). Precise information on the processing of your personal data, your rights as a data subject and the right to lodge a complaint with the data protection authority can be found online on the website of the authority responsible for you or the website of the state government.

For (planned) residence in:

Burgenland → <https://www.burgenland.at/themen/datenschutz/>

Carinthia → www.ktn.gv.at/Diverses/datenschutz

Lower Austria → www.noel.gv.at/datenschutz

Upper Austria → www.land-oberoesterreich.gv.at/datenschutz.htm

Salzburg → <https://www.salzburg.gv.at/kommunikation/rechtliche-hinweise/datenschutz>

Styria → <https://www.verwaltung.steiermark.at/cms/ziel/74837495/DE>

Tyrol → www.tirol.gv.at/buergerservice/datenschutz/

Vorarlberg → <https://vorarlberg.at/datenschutz>

Vienna → <https://www.wien.gv.at/info/datenschutz/>

Location

Date

Your signature or
signature of your legal representative

Information from the Austrian Business Agency (ABA)

This information below applies to the following documentation or residence permits:

- Registration certificate for EEA citizens, photo ID for EEA citizens, residence card
- Certificate of Permanent Residence for EEA Citizens and Permanent Residence Card
- Red-White-Red Card
- Red-White-Red Card plus (e.g. extension case according to “Red-White-Red Card”, residence permit for researchers)
- blue card EU
- settlement permit
- Settlement permit - special cases of employed persons (and their family members)
- Residence permit – researchers (and their family members)
- Family member (for family members of Austrians)
- Permanent Residence – EU

The Immigration and Residence Service of the Austrian Business Agency provides free advice on applying for the residence permits listed above (§ 20h AuslBG). Further information and contact details are available at <https://immigration-guide.workinaustria.com/>.



Fill out only after a request by the authority!

Confirmation of receipt

By signing, I confirm that I have received the documentation of my right of residence.

Location

Date

Signature

School education and professions

Completion required only for persons over 14.

(The authority needs your data for statistical reasons.)

A. Applicant details		
A1 Last name _____	A2 First name _____	
A3 Sex ☐ male ☐ divers ☐ open ☐ female ☐ inter ☐ not specified		A4 Date of birth _____
(Beabsichtigter) Wohnsitz in Österreich (Intended) residence in Austria:		
A5 ZIP code _____	A6 City _____	A7 Address _____

B. Highest completed school education	
B1 In what country did you complete your highest level of education? _____	
B2 How many years did you study in total until your highest degree? _____ years	
B3 Did you complete primary school?	☐ yes ☐ no
B4 Did you complete secondary school?	☐ yes ☐ no
B5 Does your secondary degree include a vocational training?	☐ yes ☐ no
B6 Does your secondary degree allow you to study at a university?	☐ yes ☐ no
B7 Do you have a university degree?	☐ yes ☐ no
What is your highest academic degree?	
B8 ☐ Doctorate, PhD	B9 ☐ Master's Degree
B10 ☐ Bachelor's Degree	B11 ☐ shorter degree
B12 ☐ not known / no further details	

C. Field of education

In what field did you complete your highest level of education? (Please only state the major field of your highest education)

- C1 ☐ Generic programmes and qualifications
- C2 ☐ Education
- C3 ☐ Arts and humanities
- C4 ☐ Social sciences, journalism and information
- C5 ☐ Business, administration and law
- C6 ☐ Natural sciences, mathematics and statistics
- C7 ☐ Information and Communication Technologies (ICTs)
- C8 ☐ Engineering, manufacturing and construction
- C9 ☐ Agriculture, forestry, fisheries and veterinary

Health and Welfare:

- C10 ☐ Medicine incl. dental studies
- C11 ☐ Nursing and midwifery
- C12 ☐ Health (other)
- C13 ☐ Welfare
- C14 ☐ Services
- C15 ☐ not known / no further details

D. In which profession do you work or did you work last?

- D1 ☐ I never worked
- D2 ☐ I work/worked

I work as/worked as:

- D3 ☐ Elementary occupations
- D4 ☐ Plant and machine operators, and assemblers
- D5 ☐ Craft and related trades workers
- D6 ☐ Skilled agricultural, forestry and fishery workers
- D7 ☐ Service and sales workers
- D8 ☐ Clerical support workers
- D9 ☐ Technicians and associate professionals
- D10 ☐ Professionals
- D11 ☐ Managers
- D12 ☐ Armed forces occupations